

So! It's Time to Publish a Paper, Fall 2010

A series of 3 workshops on preparing research proposals and papers for publication.
Instructor: Dr. Iain Taylor Professor Emeritus of Botany and Botanical Garden Project Director

*All workshops take place in the Gourlay Conference Room of the James Hogg Research Centre
(1st floor McDonald Wing, St. Paul's Hospital) from 9:30 to 11:30 AM.*

There will be a registration fee of \$10, re-fundable upon workshop completion.

**For full details, more information on deadlines or to register please contact
Jacqui Brinkman or Gurpreet Singhera at events@hli.ubc.ca .**

Limited to first 25 registrants



Workshop 1: Abstracts and the Ethics of Publishing Tuesday, September 28th

MAJOR DEADLINE: You must submit a DRAFT PLANNING ABSTRACT to Dr. Taylor at iepiep@interchange.ubc.ca by Tuesday, September 21st 2010 (7 days before the workshop).

REGISTRATION DEADLINE: Friday, September 17th

Workshop 2: Piecing together the Paper Thursday, October 21st

MAJOR DEADLINE #1: You must submit a preliminary first draft of your manuscript/paper to Dr. Taylor at iepiep@interchange.ubc.ca by Thursday, October 14th (7 days before the workshop on October 21st).

MAJOR DEADLINE #2: You will be asked to submit the final draft by Thursday, October 28th (one week AFTER the October 21st workshop). Dr. Taylor will provide substantial editing direction and suggestions and return your paper by Thursday, November 4th during an optional meeting (Gourlay, 9:30 to 11:00 AM) or via e-mail.

REGISTRATION DEADLINE: Friday, October 8th

Workshop 3: The Practice of Peer Review Tuesday, November 9th

DELIVERABLE: You must submit bring two printed paper copies of your manuscript/paper to the first workshop. You must also be available to review 2 manuscripts of your peers within the following week.

MAJOR DEADLINE: You must complete the peer review of two manuscripts within one week of the workshop. You may deliver these in person to a final optional 'peer review exchange' meeting on Tuesday, November 16th (Gourlay, 9:30 to 11:00 AM), drop them off at iCAPTURE Reception prior to November 16th or via e-mail.

REGISTRATION DEADLINE: Friday, November 5th

Workshops are co-sponsored by the CIHR IMPACT Strategic Training Program, Providence Health Care Research Institute, the UBC Clinician Investigator Program and the Providence Heart + Lung Institute



PROVIDENCE HEALTH CARE
Research Institute
Pursuing real life health solutions.

IMPACT
Integrated and Mentored
Pulmonary and Cardiovascular Training
A CIHR Strategic Training Program



PROVIDENCE
HEART + LUNG INSTITUTE
AT ST. PAUL'S HOSPITAL
New solutions for health

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Jacqui Brinkman or Gurpreet Singhera at events@hli.ubc.ca.**

Workshop 1: Abstracts and the Ethics of Publishing Tuesday, September 28th

MAJOR DEADLINE: You must submit a **DRAFT PLANNING ABSTRACT** to Dr. Taylor at iepiep@interchange.ubc.ca by Tuesday, September 21st, 2010 (7 days before the workshop). Details on how to prepare the abstract are attached.

Feedback on your abstract will be provided at the workshop. The bulk of the session will address the process and the ethics of publishing.

REGISTRATION DEADLINE: Friday, September 17th

Workshop 2: Piecing together the Paper Thursday, October 21st

MAJOR DEADLINE #1: You must submit a preliminary first draft of your manuscript/paper and, where appropriate, include clear statement of statistical planning before the work was done to Dr. Taylor at iepiep@interchange.ubc.ca by Thursday, October 14th (7 days before the workshop).

Dr. Taylor will provide a preliminary review of the submissions and provide critiques and helpful tips on how to improve the manuscripts. Most of the session will deal with how to assemble the first draft, pointing to things that emerge in review of the preliminary submissions.

MAJOR DEADLINE #2: You will be asked to revise your manuscript and submit the final draft by Thursday, October 28th (one week AFTER the workshop). Dr. Taylor will provide substantial editing direction and suggestions and return your paper by Thursday, November 4th during an optional meeting (Gourlay, 9:30 to 11:00 AM) or via e-mail. In person return of the submission will enable explanation of critiques.

REGISTRATION DEADLINE: Friday, October 8th

Workshop 3: The Practice of Peer Review Tuesday, November 9th

Workshop 3 will delve into the process of and importance of peer review and provide you with tips and tricks on how to be an effective peer reviewer as well as on how to utilize the constructive criticisms provided to you by a peer reviewer to improve your work.

DELIVERABLE: You must bring two printed paper copies of your manuscript/paper to the first workshop. You must also be available to review 2 manuscripts of your peers with the following week.

MAJOR DEADLINE: You must complete the peer review of two manuscripts within one week of the workshop. You may deliver these in person to a final optional ‘peer review exchange’ meeting on Tuesday, November 16th (Gourlay, 9:30 to 11:00 AM), drop them off at the James Hogg Research Centre Reception prior to November 16th or via e-mail.
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Writing your Planning Abstract

Writing any type of scholarly paper requires a plan. You develop this plan by writing a Planning Abstract that begins with your key discovery or novel conclusion, e.g. "I/We report new results that show that the world is flat." This Planning Abstract should be in the format of your target journal. Hence the message should be in the first sentence or, in the case of structured abstracts (see below), in the "Conclusions" section of the abstract.

What is an Abstract?

- a self-contained minipaper.
- a highly condensed version of a journal article that contains the highlights from each section of the paper.

What is the function of an Abstract?

- to attract the reader to read on
- to give the reader an overview of the research being reported in your journal article.
- to convince the reviewer that your paper should be accepted for publication or for presentation at a professional meeting.

What are the journal content specifications for Abstracts?

The **Structured Abstract** is a common form in medical journals. The **Prose Abstract** is the most common form in other journals. Both forms work well if they are written well. Both forms fail if they are haphazard and leave the reader wondering why he/she has wasted the time to get this far.

You should follow the length and format requirements for your chosen journal.

- length: 200-250 words

- format: One paragraph for each section of a Structured Abstract paragraph. One or at most 2 paragraphs in a Prose Abstract

- Content: Somehow your abstract should contain the essential (but no more) points of the work. From a reader’s standpoint, it is best to start with your claim, e.g. “I/We report the first experiments/observations/analyses that show...”

The Planning Abstract should contain only the critical statements of your purpose, your discoveries, the methods that give the discoveries credibility, and your conclusions.

At the final stage, your final abstract should be readable and logical. Somewhere you should include Background information (Introduction), Statement of Purpose (Introduction), Basic procedures (Methods), Major findings (Results), Main conclusions (Discussion)